

Chairperson Scott Hickle  
Vice-Chairperson Bobby Gutierrez  
Parliamentarian Nancy Hardeman



Commissioners  
Leo Gonzalez  
Kyle Incardona  
Kevin Krolczyk  
Prentiss Madison  
Robert Swearingen

## MINUTES

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, AUGUST 20, 2015 – 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer:     *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

### **1. CALL TO ORDER.**

Vice-Chairperson Gutierrez called the meeting to order at 5:20 p.m.

Commission members present: Mr. Leo Gonzalez, Mr. Robert Swearingen, Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, and Mr. Prentiss Madison.

Commission member absent: Mr. Kyle Incardona, Mr. Scott Hickle, and Ms. Nancy Hardeman.

Staff members present: Ms. Janis Hampton, City Attorney; Mr. Scott Perkes, Planning Intern, Mr. Randy Haynes, Senior Planner; Ms. Stephanie Killam, Staff Planner; and Mr. Kevin Russell, Development Services Director.

### **2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

- a. Upcoming regular meeting dates: September 3, September 17, and October 1.**
- b. Comprehensive Plan/Parks Master Plan Update.**

Mr. Haynes presented the staff announcements. He reminded Commissioners that Comprehensive Plan stakeholder meetings will be held August 26 and 27, 2015. Mr. Haynes also informed the Commission that Planning Intern Scott has accepted a new position with Texas A&M University and that his last day with the City will be September 4, 2015.

### **3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF AUGUST 20, 2015 (Questions may be directed to staff, no action will be taken).**

Commissioners reviewed the regular meeting agenda items. Questions were directed to staff. No action was taken.

Commissioner Krolczyk indicated that he has a conflict of interest concerning regular agenda item 7.a. and will abstain from deliberation and voting on the matter.

**4. STAFF PRESENTATION, DISCUSSION AND POSSIBLE DIRECTION TO STAFF CONCERNING THE ESTABLISHMENT OF A WEST SIDE HISTORIC PRESERVATION OVERLAY DISTRICT.**

Mr. Haynes presented an overview regarding the establishment of a West Side Historic Preservation Overlay District. Questions were directed to staff. No action was taken.

Commissioners agreed to continue this discussion during the next workshop meeting, as several Commissioners were not in attendance.

**5. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff, no action will be taken).**

- a. Subdivision Ordinance Update (Hardeman/Krolczyk).**
- b. Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

No updates were discussed.

**6. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

No new future agenda items were requested.

**7. ADJOURN.**

Without objection, Vice-Chairperson Gutierrez adjourned the meeting at 6:03 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 3<sup>rd</sup> day of **September, 2015**.

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Scott Hickle, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, AICP  
Planning Manager and Secretary to the  
Planning and Zoning Commission